

SAC Assessment Checklist

Planning Phase

The plan includes a full list of current goals and outcomes with years assessed.

The plan includes a current curriculum map.

Majors will assess at least two _____ at least one direct measure.

The description of each measure includes the following:

who will assess the outcome (e.g., two faculty not teaching the course, instructor of the course plus another reader, or instructor only)

what instrument or method will they use (e.g., rubric)

what student product will they use (e.g., final exam question)

what assessment process will they use (e.g., blind review after an inter-rater reliability session)

when will they measure (e.g., semester and year)

what courses or which student populations will they measure

how many student products will they assess

Each measure includes an achievement target.

Each measure indicates past assessment findings.

Past actions for the last assessment of the outcome are listed.

Indication of whether past actions were implemented _____ Past actions since the last

Report Phase

Each measure includes findings (minimally the target rephrased as a finding).

Each finding for an outcome assessed in the past includes evidence of reassessment a comparison between past and present findings (if similar measures were used and comparisons can be made).

Each target not met includes a specific current action.

Past actions implemented since the last report are included (if applicable)

Support or resources requested (if applicable)